**AFFIDAVIT**

I, [name], [citizenship], of legal age, with residence at [complete address], under oath, depose and say that:

1. On [date], I was made aware by Mr./Ms. [name], registered owner of [Make] [Model] with plate number [plate number] (hereinafter, the “Subject Vehicle”), that he/she received a Notice of Violation with Ordinance Violation Receipt (OVR) Number [OVR Number appearing in the Notice of Violation] (hereinafter, the “Notice”). In the said Notice, the Subject Vehicle allegedly committed [Violation] on [Date], [Time] at [Location].
2. On the above-stated date, time and location, I was the one driving the Subject Vehicle.
3. I am responsible for any acts or omissions committed during the above-stated date and time while driving the Subject Vehicle at the specified location.
4. A copy of the said Notice is attached hereto and made an integral part of this Affidavit.
5. I am executing this Affidavit to attest to the truth of the foregoing statements and for all other legal intents and purposes.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

[AFFIANT]

REPUBLIC OF THE PHILIPPINES)

CITY OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ) S.S.

SUBSCRIBED AND SWORN to me before this \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_, affiant exhibited his/her \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ issued on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Doc. No. \_\_\_\_\_ ;

Page No. \_\_\_\_\_ ;

Book No. \_\_\_\_\_ ;

Series of \_\_\_\_\_ .